AGENDA
PARENT ADVISORY COMMITTEE (PAC)
Thursday, January 26, 2023
5:30 P.M.

Christopher De La Cerda (Chairperson)  Maria Gonzalez (Vice-Chairperson)  Raquel Pineda (Secretary)

Microsoft Teams: https://tinyurl.com/ykeau3jn or Dial in: 559-512-2623 Conference ID: 855 788 493#

Action

1. Welcome
2. Call to Order
3. Roll Call
4. Approval of Agenda  Approve
5. Approval of Previous Minutes  Approve
   November 17, 2022, Meeting Minutes
6. Notification of The Uniform Complaint Procedures (UCP)  Information
7. Local Control and Accountability Plan (LCAP) Education Partners Updates  Information
8. PAC Subcommittee Discussion  Approve
9. Unscheduled Public Comments
10. The next hybrid PAC meeting: Thursday, March 23, 2023
11. Adjournment
Optional view lives PAC meeting:
1. For TV viewing go to Comcast Xfinity Channel 94 and AT&T U-Verse Channel 99.
2. Mobile devices, install the Ustream app on your Android or Apple device. Then search for "Fresno Unified" in the app.
3. PCs and other devices go to the Fresno Unified Ustream page.
(NOTE: If playback unexpectedly stops while using Ustream, try refreshing the page to reconnect.)

Unscheduled Public Comments:
Please include your name, agenda item number, or subject matter being addressed, along with a brief description of the subject matter being addressed. Submit an email to xee.xiong@fresnounified.org or call 559-457-3390 by 12:00 p.m. on January 26, 2023. Comments submitted by 12:00 p.m. will be part of the record for the PAC’s information and/or discussion will be included in the minutes. Any statements submitted for public comment that are inappropriate in nature, including, but not limited to statements that are obscene, threatening, or substantially disruptive to school operations, will either be redacted or will not be posted. Members of the public with questions on school district issues may submit them in writing. The appropriate district staff member will provide responses to questions.

Technical and Language Support:
If you are having trouble logging into Microsoft Teams, please call 559-457-3390.
PARENT ADVISORY COMMITTEE (PAC)
MEETING MINUTES
Thursday, November 17, 2022
5:30 P.M.

Location
Parent University, 850 N. Blackstone Ave, Fresno, CA & Microsoft Teams

Call to Order
Christopher De La Cerda – 5:30 PM

Welcome
Maiyer Vang

Roll Call
Christopher De La Cerda

Approval of Agenda:
1. 1st Claudia Martinez(Turner)
2. 2nd Mike Griffey(Figarden)

Approval of Minutes
1. 1st Sylvia Rodriguez(Ericson)
2. 2nd Guadalupe Romo(Burroughs)

Election of 2022/23 PAC New Officers
1. PAC Chair: Christopher De La Cerda
   a. Motion to Open
      i. 1st Claudia Martinez(Vang Pao)
      ii. 2nd Sylvia Rodriguez(Ericson)
   b. Motion to Close
      i. 1st Eileen Giron(Greenburg)
      ii. 2nd Florenzia Ramos(Calwa)
2. PAC Vice-Chair: Maria Gonzalez, Ewing
   a. Motion to Open
      i. 1st Eileen Giron(Greenberg)
      ii. 2nd Florenzia Ramos(Calwa)
   b. Motion to Close
      i. 1st Claudia Martinez(Vang Pao)
      ii. 2nd Florenzia Ramos(Calwa)
3. PAC Secretary: Raquel Pineda
   a. Motion to Open
      i. 1st Edith Rosemond(Gaston)
ii. 2nd Maricruz Olvera Vasquez(Fremont)

b. Motion to Close
   i. 1st Guadalupe Romo(Burroughs)
   ii. 2nd Isabel Garnica(Addams)

**Parent Involvement Policy (State and Federal)**

*Presenter: Ashley Chiartio, Manager III*

Parent Involvement Policy

1. Parent involvement greatly contributes to student achievement and a positive school environment.
2. Parents should be notified of their parental rights and involvement opportunities.
3. Parents are essential in identifying barriers to participating in Title 1 activities.
4. For more information [www.fresnounified.org/parenthandbook/](http://www.fresnounified.org/parenthandbook/)

**Elementary Science Textbook Adoption**

*Presenter: Darcy Williams, CIPL Science TSA*

The goal is to determine how current learning materials will align with the new learning curriculum to help support learning the following topics:

1. Phenomena/Problems
2. Three dimensions of California Next Generation Science Standards (CA NGSS)
3. Logical sequence of learning

Adoption Timeline:

1. Develop District Lens/Prescreen-April-June 2022.

Texts are evaluated on four different levels:

1. Foundations-What are students going to learn?
2. Student Work-How are students going to learn?
3. Monitor Student Progress-How are students assessed?
4. Teacher Supports-How does the materials support teachers to facilitate student learning?

Publisher Demo Student Account:

Link: hmhco.com/fresnopilot
Questions & Answers (In-person, Online, & Microsoft Chats)

Julie Wong - Tenaya

Question: Why are the textbooks so thick?
Answer: They allow students to do homework assignments inside the book itself.

Question/Comment: If Go-Math books are thrown away after they have been used, is this going to happen with these books as well?
Response: Lessons in the textbooks go into deeper depth and allow students to take notes, which then allows students to keep them for later reference.

Silvia Rodriguez - Ericson

Question/Concern: Can students get a digital copy?
Answer: Digital copies are available, and it’s called the “Hybrid Model.”

Rochelle Martinez Cantu - Sunnyside

Question: Can we have students do both paper-based and online?
Answer: Teachers are going to be trained in May for that.

Question/Concern: Does the contract have any terms for recycling unused items?
Response: Will take feedback and connect with vendors and the district.

Christopher De La Cerda - Chairperson

Question: The website for the new curriculum only has K-6. Is it only for parents of that age group?
Answer: Although the information posted is only for K-6, they are seeking feedback from all parents.

Julie Wong - Tenaya

Question: What are the standards per grade?
Answer: The standards are 7 pages per grade level. Posters per grade level will be requested.

Will

Question: Will training be available for Teachers and new teachers?
Answer: There will be monthly training, and PL meetings starting in August/January.

Julie Wong - Tenaya
Question: Will the hybrid and paper-based programs be the same after it gets launched?
Answer: Both programs will be available and determine which one they will use according to student’s needs.

**Unscheduled Public Comments**

*Julie Wong*

Concern: It is very concerning that teachers will be under more pressure with the new science model.
Response: Teachers have early on access to the new model for familiarization.

*Alicia Ladd-Virtual*

Comment/Concern: Would like to create a group for parents to provide feedback and take it to the school board meeting.

*Melissa Ilad-Virtual*

Comment/Question: Can the district provide funding for more P.E. teachers?
Response: Request/Concern should and will be brought up at the LCAP meeting.

*Hugo Morales-Roosevelt*

Comment: Encourages the importance of a paper-based curriculum, although he advocates for the technology.

**The next hybrid PAC Meeting:** Thursday, January 26, 2023

**Adjournment**

7:27 PM Christopher De La Cerda
Parent Advisory Committee (PAC) Meeting

Thursday, January 26, 2023
Maiyer Vang,
Interim Executive Director
Department of Community and Family Services, Parent University

• Phone: 559-250-1322
• Email: maiyer.vang@fresnounified.org
PAC Norms

• Honor each other's time
• Respect the PAC Code of Conduct
• To place a vote, please raise your hand and provide your first, last name and school
  • Example: Maria Soto, Vang Pao Elementary
• Raise your hand when in favor of a vote or motion
• Each person will have two (2) minutes per question or comments
• To discuss items not on the agenda
  • Leave your name and phone number
  • The respective department will reach out to you
• If you are watching Live Stream, please call Parent University at 559-457-3390 to provide feedback during office hours, 8:00 a.m. – 4:00 p.m.
• Thank you for your understanding and cooperation!
2022/23 PAC Officers

Christopher De La Cerda
Chairperson

Maria Gonzalez
Vice-Chairperson

Raquel Pineda
Secretary
Welcome & Call to Order

Christopher De La Cerda
PAC Chair

Call to Order
AGENDA
PARENT ADVISORY COMMITTEE (PAC)
Thursday, January 26, 2023
5:30 P.M.

Christopher De La Cerda (Chairperson) Maria Gonzalez (Vice-Chairperson) Raquel Pineda (Secretary)

Microsoft Teams: https://fresno.k12.ca.us/ or Dial in: 559-512-2023 Conference ID: 855 788 493#

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2. Call to Order
3. Roll Call
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2. 2nd Mike Griffey(Figarden)

Approval of Minutes
1. 1st Sylvia Rodriguez(Ericson)
2. 2nd Guadalupe Romo(Burroughs)

Election of 2022/23 PAC New Officers
Annual Notification of the Uniform Complaint Procedures (UCP) 2022-23

January 26, 2023
Fresno Unified prohibits discrimination, harassment (including sexual harassment), intimidation, and bullying based on actual or perceived race, color, ethnicity, national origin, immigration status, ancestry, age (40 and above), religious creed, religion, political belief or affiliation, gender, gender identity, gender expression, genetic information, mental or physical disability, sex, sexual orientation, marital status, pregnancy or parental status, childbirth, breastfeeding/lactation status, medical condition, military and veteran status, or association with a person or a group with one or more of these actual or perceived characteristics or any other basis protected by law or regulation, in its educational program(s) or employment.
Fresno Unified School District has the primary responsibility to ensure compliance with applicable federal and state laws and regulations governing educational programs (BP 1312.3).
The UCP is a consistent format of processing complaints in the following areas:

<table>
<thead>
<tr>
<th>Accommodations for Pregnant and Parenting Pupils</th>
<th>Child Care and Developmental Programs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adult Education</td>
<td>Compensatory Education</td>
</tr>
<tr>
<td>After School Education and Safety Programs</td>
<td>Course Periods Without Educational Content</td>
</tr>
<tr>
<td>Agricultural Career Technical Education</td>
<td>Education of Pupils (Foster Care, Homeless, former Juvenile Court Pupils, and Children of Military Families)</td>
</tr>
<tr>
<td>State and Federal Career Technical Education, Career Technical and Training Programs</td>
<td>Federal Every Student Succeeds Act</td>
</tr>
</tbody>
</table>
UCP Programs and Areas, Cont’d

- Local Control and Accountability Plans (LCAP)
- Migrant Education
- Physical Education Instructional Minutes
- Pupil Fees
- Reasonable Accommodations to a Lactating Pupil
- Regional Occupational Centers and Programs

- School Plans for Student Achievement
- School Safety Plans
- School site Councils
- California State Preschool Programs and Health/Safety Issues
- Consolidated Categorical Aid Program

Fresno Unified School District
Achieving our Greatest Potential!
Where and How to File a Uniform Complaint

The UCP form is free and available at all schools, the Constituent Services Office (CSO), and on the District website in *English, Spanish, and Hmong* at:

[https://board.fresnounified.org/cs/](https://board.fresnounified.org/cs/)

The UCP complaint can be mailed, emailed or faxed to:

Constituent Services Office
Fresno Unified School District
2309 Tulare Street, Fresno, CA 93721
Phone: (559) 457-3736
FAX: (559) 457-3933
Email: Constituent.Services@Fresnounified.org
UCP Form is Free
Recommended Steps to Resolve Concerns

- Identify your concern and the remedy (solution) you are seeking. First try to resolve it at the school.

- If your concern is about an employee, go to the employee’s immediate supervisor.

- **Try to resolve your complaint informally.**

- If your concern is about a school program, ask the school for more information about the program. If you are not satisfied, call the Constituent Services Office to seek additional information.
Contact Information

Constituent Services Office
Fresno Unified School District
2309 Tulare Street, Fresno, CA 93721
Phone: (559) 457-3736
FAX: (559) 457-3933
Email: Constituent.Services@Fresnounified.org

Ivan Flores, Ombudsperson
Xee Yang, Manager III
Teresa Plascencia, Executive Director
Questions
Local Control and Accountability Plan
Educational Partners Update

Parent Advisory Committee (PAC)

1/23/2023
WHAT WE WILL COVER

• LCAP Timeline
• Purpose of Engagement
• Engagement Opportunities
• ThoughtExchange Results
• LCAP Documents and Resources
• Questions
2022/23 PLANNING AND ENGAGEMENT TIMELINE

**Key Point:**
The final authority for all budget decisions at Fresno Unified School District is the Board of Education

**AUGUST**
- Plan for Engagement

**SEPTEMBER – DECEMBER**
- Connect with Community
- 44 Separate Opportunities

**JANUARY**
- LCAP Input Presented to the Board of Education

**FEBRUARY – APRIL**
- FUSD writes first draft of the LCAP plan
- Receive input on the draft
- Revise and update drafts

**MAY – JUNE**
- LCAP Public Hearing
- Feedback from PAC & DELAC
- Board of Education approves LCAP & budget

January 26, 2023
PURPOSE OF EDUCATIONAL PARTNERS INPUT

• District’s desire to collect input from a diverse group of school and community representatives, to help refine district plans to improve student outcomes

• EC 52060 (g) The governing board of a school district shall consult with teachers, principals, administrators, other school personnel, local bargaining units of the school district, parents, and pupils in developing a local control and accountability plan
OPPORTUNITIES FOR ENGAGEMENT

VIRTUAL ENGAGEMENT (7,675 Participants)

- 4,641 Students
- 1,328 Certificated Staff
- 728 Parents
- 476 Classified Staff
- 323 Administrators
- 179 Community Members

PERSONAL ENGAGEMENT (1,828 Participants)

- Home School Liaisons
- School Coffee Hours
- PAC (Parent Advisory Committee)
- DELAC (District English Learner Advisory Committee)
- CAC (SPED Parent Advisory Committee)
- GO Public Schools
- SW Fresno Event at St Rest
- Foster Youth Roundtable
- Regional Community Idea Exchanges
  - Each Region
- SAB (Student Advisory Board)
- Meetings with Bargaining Units
  - SEIU
  - FASTA
  - CSEA 125
  - FTA Trades
- Fresno Housing Events
  - Legacy Commons
  - Cedar Courts
  - Park Grove
- Community Based Organization Virtual Event
**What do we know about our ThoughtExchange Participation?**

### Participation languages

- English
- Spanish
- Hmong
- Afrikaans
- Arabic
- Corsican
- Igbo
- Javanese
- Malay

### What is your race/ethnicity? (Multi-select)

<table>
<thead>
<tr>
<th>%</th>
<th>Answer</th>
</tr>
</thead>
<tbody>
<tr>
<td>2%</td>
<td>American Indian or Alaskan Native</td>
</tr>
<tr>
<td>11%</td>
<td>Asian or Pacific Islander</td>
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<tr>
<td>8%</td>
<td>Black or African American</td>
</tr>
<tr>
<td>52%</td>
<td>Hispanic or Latino</td>
</tr>
<tr>
<td>16%</td>
<td>White or Caucasian</td>
</tr>
<tr>
<td>8%</td>
<td>Two or more races</td>
</tr>
<tr>
<td>8%</td>
<td>Prefer not to answer</td>
</tr>
<tr>
<td>12%</td>
<td>Other</td>
</tr>
</tbody>
</table>

- **Participants**: 7,675
- **Thoughts**: 7,495
- **Ratings**: 185,476

January 26, 2023
What is the difference between a “Thought” and a “Theme” in ThoughtExchange?

Example:

Thoughts

“Students need proper social interacting skills”

“More Social emotional support”

“One mental health or catch-up day”

“Social Emotional Learning for Students”

“Increase the number of counselors, social workers, psychologists, nurses in schools”

Theme

Mental Health
TOP THEMES FOR PARTICIPANT GROUPS: Students

1. Better Food for Lunch
   a) 746 thoughts, 4.2 star score

2. Social Emotional Supports for Students
   a) 212 thoughts, 4.0 star score

3. Better Communication (patience, listening, speaking)
   a) 208 thoughts, 3.9 star score

4. Relax Dress Code
   a) 198 thoughts, 4.1 star score

5. Invest in Sports and Athletics
   a) 124 thoughts, 3.9 star score

6. Lunch Times, Lines
   a) 118 thoughts, 4.2 star score

7. Restrooms (cleanliness, rules)
   a) 95 thoughts, 4.2 star score

Top Thoughts:

• “We need more break time and better lunch: it’s important because some kids won’t eat”
• “Cleaner restrooms: They are always disgusting and overflowed with trash”
• “More time for lunch: If the lunch line is long, it can take forever and then you have little time left to eat”
TOP THEMES FOR PARTICIPANT GROUPS: Teachers

1. Smaller Class Sizes
   a) 155 thoughts, 4.5 star score
2. Behavior Supports
   a) 109 thoughts, 4.4 star score
3. Pay / Hire Paraprofessionals
   a) Hire – 86 thoughts, 4.1 star score
   b) Pay – 57 thoughts, 4.3 star score
   c) SPED Paras – 86 thoughts, 4.1 star score
4. More Money for Classroom School Supplies
   a) 50 thoughts, 4.0 star score
5. More Classrooms
   a) 41 thoughts 4.0 star score

Top Thoughts:
• “Have quality teachers and low class sizes: The knowledge that a quality teacher exhibits is life changing and lower class size allow the teacher to manage the excessive challenges of our youth.”
• “Reducing Class Sizes, Para Support: To ensure better education, support students who have severe learning deficiencies”
TOP THEMES FOR PARTICIPANT GROUPS: Parents

1. Better Food for Lunch
   a) 67 thoughts, 3.9 star score
2. General requests around safety
   a) 41 thoughts, 4.0 star score
3. Social Emotional Supports for Students
   a) 45 thoughts, 3.8 star score

**Top Thoughts:**
- “Safety at school is important so that both children and school staff feel safe, have control of who enters and leaves.”
- “Better lunch food for students: Less strict policies.”
- “Special Education is understaffed and underfunded: I volunteer in my son's school, and they need more support: IDEA says it’s important”
TOP THEMES FOR PARTICIPANT GROUPS:
Classified Staff

1. Better Pay
   a) 42 thoughts, 4.7 star score
2. Student Emotional Supports
   a) 42 thoughts, 4.2 star score
3. Hire more Paraprofessionals
   a) 30 thoughts, 4.5 star score

Top Thoughts:

• “Salaries for classified employees: FUSD is the 3rd largest district, but our classified staff is just about the least paid. White- and Blue-Collar employees need to have livable wages.”
• “Pay increases for support staff I'm not here for the paycheck, but a living wage above struggling to make ends meet (and sometimes not being able to) would be lovely.”
TOP THEMES FOR PARTICIPANT GROUPS:

Administrators

1. Student Emotional Supports
   a) 45 thoughts, 4.1 star score
2. More support for Hiring
   a) 18 thoughts, 3.9 star score
3. After School and Summer Supports
   a) 11 thoughts, 4.0 star score

Top Thoughts:
• “Mental Health supports for students: Mental health needs to be a priority”
• “Fully staff positions”
• “Interventions and supports for students that are not succeeding: We have too many chronically absent, academically behind, and in need of connection”
HOW IS THIS INFORMATION DISSEMINATED TO THE ORGANIZATION?

• December 9th – Included in the Instructional Leadership Team workshop
• December 13th – Presented to Executive Cabinet
• December week 2 – Provided via email to district leaders
• December weeks 3 and 4 – Individual school input provided to principals via individual emails
• January 11th – Provided to the Board of Education
LCAP DOCUMENTS AND RESOURCES

Want additional detail?

To view all thoughts and ideas in detail please visit:
https://stafed.fresnounified.org/lcap/
QUESTIONS?
PAC Subcommittee Discussion

Subcommittee of PAC

• Discussion
• Board Meeting dates
• Request Approval
2022/23 PAC Meeting Schedule

**PAC Meeting Dates**
- Thursday, March 23, 2023, from 5:30 P.M. – 7:30 P.M.
- Thursday, May 25, 2023, from 5:30 P.M. – 7:30 P.M.

**Hybrid Meetings (in-person and virtual)**
- In-person at Parent University, 850 N. Blackstone Avenue, Fresno, CA 93701
- Virtual on Teams: [https://tinyurl.com/ykeau3jn](https://tinyurl.com/ykeau3jn)
- Phone Conference #: 559-512-2623 | Phone ID #: 855 788 493#
  - Food, childcare, and translation (Hmong and Spanish) will be provided
2022-23 School Year

ANNUAL NOTIFICATION OF THE UNIFORM COMPLAINT PROCEDURES (UCP)

To all students, employees, parents or guardians of its students, school and district advisory committee members, appropriate private school officials or representatives, and other interested parties:

The Fresno Unified School District has the primary responsibility to ensure compliance with applicable state federal laws and regulations and has established Uniform Complaint Procedures (UCP) to address and resolve any complaints alleging unlawful discrimination, including discriminatory harassment, intimidation, and/or bullying in any district educational programs.

The Fresno Unified School District shall investigate all allegations of unlawful discrimination, discriminatory harassment, intimidation, or bullying against any person in district programs and activities, including, but not limited to, those programs or activities funded directly by or that receive or benefit from any state financial assistance, based on the person's actual or perceived characteristics of race, color, ethnicity, national origin, immigration status, ancestry, age, creed, religion, political affiliation, gender, gender identity, gender expression, genetic information, mental or physical disability, sex, sexual orientation, marital status, pregnancy status, parental status, medical condition, military veteran status, or association with a person or a group with one or more of these actual or perceived characteristics or any other basis protected by law or regulation, in its educational program(s) or employment, or any other characteristic identified in Education Code 200 or 220, Penal Code 422.55, or Government Code 11135 or based on the person's association with a person or group with one or more of these actual or perceived characteristics, in any program or activity conducted by an educational institution, as defined in Section 210.3, that is funded directly by, or that receives or benefits from, any state financial assistance. (5 CCR 4610).

The UCP shall also be used when addressing complaints alleging failure to comply with state and/or federal laws in:

- Accommodations for Pregnant and Parenting Pupils
- Adult Education
- After School Education and Safety Programs
- Agricultural Career Technical Education
- California State Preschool Programs and Health/Safety Issues
- Child Care and Developmental Programs
- Compensatory Education
- Consolidated Categorical Aid Program
- Course Periods Without Educational Content
- Education of Pupils (Foster Care, Homeless, former Juvenile Court Pupils, and Children of Military Families
- Federal Every Student Succeeds Act
- Local Control and Accountability Plans (LCAP)
- Migrant Education
- Physical Education Instructional Minutes
- Pupil Fees
- Reasonable Accommodations to a Lactating Pupil
- Regional Occupational Centers and Programs
- School Plans for Student Achievement
- School Safety Plans
- School site Councils
- State and Federal Career Technical Education, Career Technical and Training Programs

A complaint of noncompliance with laws relating to pupil fees may be filed pursuant to the local UCP. A pupil fees or LCAP complaint may be filed anonymously if the complainant provides evidence or information leading to evidence to support the complaint. A pupil enrolled in a public school shall not be required to pay a pupil fee for participation in an educational activity.
Complaints of noncompliance with laws relating to pupil fees are filed with a principal of a school. A pupil fee complaint shall not be filed later than one year from the date the alleged violation occurred. A pupil fee includes, but is not limited to, all of the following:

1. A fee charged to a pupil as a condition for registering for school or classes, or as a condition for participation in a class or an extracurricular activity, regardless of whether the class or activity is elective or compulsory or is for credit.
2. A security deposit, or other payment, that a pupil is required to make to obtain a lock, locker, book, class apparatus, musical instrument, clothes, or other materials or equipment.
3. A purchase that a pupil is required to make to obtain materials, supplies, or equipment, or clothes associated with an educational activity.

Educational and graduation requirements for pupils in foster care, pupils who are homeless, pupils from military families and pupils formerly in Juvenile Court now enrolled in a school district as specified in Education Code 48645.7, 48853, 48853.5, 49069.5, 51225.1 and 51225.2. The notice shall include complaint process information, as applicable.

In order to identify appropriate subjects of state preschool health and safety issues pursuant to HSC Section 1596.7925, a notice shall be posted in each California state preschool program classroom in each school in the district. The notice shall (1) state the health and safety requirements under 5 CCR that apply to California state preschool programs pursuant to HSC Section 1596.7925 and (2) state the location at which to obtain a form to file a state preschool health and safety issues complaint pursuant to HSC Section 1596.7925.

Complaints should be filed in writing and signed by the complainant or complaints may be filed anonymously. However, if complainant wishes to receive a response, the complainant must indicate that a response is required and provide contact information. If a complainant is unable to put their complaint in writing, for example, due to conditions such as a disability or illiteracy, district staff shall assist them in the filing of the complaint.

The Governing Board designates the following compliance officer(s) to receive formal and informal complaints from constituents, including students, and investigate them to ensure district compliance with law (Title II, V, IX, Title 5, Section 504 of the Rehabilitation Act):

<table>
<thead>
<tr>
<th>Equity Compliance Officer</th>
<th>Chief of Human Resources</th>
</tr>
</thead>
<tbody>
<tr>
<td>Constituents Services Office</td>
<td>Title IX Officer/AgeDA (Discrimination Act)</td>
</tr>
<tr>
<td>Address: 2309 Tulare Street Fresno, CA 93721</td>
<td>Human Resources</td>
</tr>
<tr>
<td>Phone: (559) 457-3736</td>
<td>Address: 2309 Tulare Street, Fresno, CA 93721</td>
</tr>
<tr>
<td>FAX: (559) 457-3933</td>
<td>Phone: (559) 457-3730</td>
</tr>
<tr>
<td>Email: <a href="mailto:Constituent.Services@fresnounified.org">Constituent.Services@fresnounified.org</a></td>
<td>FAX: (559) 457-3528</td>
</tr>
<tr>
<td></td>
<td>Email: <a href="mailto:titleix@fresnounified.org">titleix@fresnounified.org</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Instructional Superintendent</th>
<th>District 504 Coordinator</th>
</tr>
</thead>
<tbody>
<tr>
<td>Special Education Office</td>
<td>Fresno Unified School District</td>
</tr>
<tr>
<td>Address: 1301 M Street, Fresno, CA 93721</td>
<td>Address: 1301 M Street, Fresno, CA 93721</td>
</tr>
<tr>
<td>Phone: (559) 457-3220</td>
<td>Phone: (559) 457-3308</td>
</tr>
<tr>
<td>FAX: (559) 457-3258</td>
<td>FAX: (559) 457-3258</td>
</tr>
<tr>
<td>Email: <a href="mailto:SpedLeadership@fresnounified.org">SpedLeadership@fresnounified.org</a></td>
<td>Email: <a href="mailto:504@fresnounified.org">504@fresnounified.org</a></td>
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</tbody>
</table>
Complaints alleging unlawful discrimination, discriminatory harassment, intimidation or bullying must be filed not later than six (6) months from the date the alleged incident occurred or six months from the date the complainant first obtained knowledge of the facts of the alleged discrimination, discriminatory harassment, intimidation or bullying. The time for filing may be extended for up to 90 days by the Superintendent or designee for good cause upon written request by the complainant setting forth the reasons for the extension. As appropriate for any complaint alleging retaliation, unlawful discrimination, discriminatory harassment, intimidation, or bullying, the Superintendent or designee may keep the identity of the complainant confidential to the extent that the investigation of the complaint is not obstructed. Complaints shall be investigated in a manner that protects the confidentiality of the parties and maintaining the integrity of the process.

Complaints will be investigated, and a written decision or report will be sent to the complainant within sixty (60) calendar days from the date of the receipt of the complaint, unless the complainant agrees in writing to an extension of time. The Local Educational Agency (LEA) person responsible for investigating the complaint shall conduct and complete the investigation in accordance with sections 4680-4687 and in accordance with local procedures adopted under section 4621.

The complainant has a right to appeal the LEA’s decision to the California Department of Education (CDE) by filing a written appeal within 15 days of receiving the LEA’s decision. In any complaint alleging unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the respondent also shall have the right to file an appeal with the CDE in the same manner as the complainant, if they are dissatisfied with the district’s decision. The appeal must include a copy of the complaint filed with the LEA and a copy of the LEA’s decision. In appropriate cases, an appeal may be filed pursuant to Education Code Section 262.3. A complainant may pursue available civil law remedies outside of the LEA’s complaint procedures. Complainants may seek assistance from mediation centers or public/private interest attorneys.

The district prohibits retaliation in any form for filing a complaint and shall ensure that complainants or anyone who has acted to uncover or report a violation subject are protected from retaliation. The UCP shall also be used when addressing complaints alleging retaliation against a complainant or other participant in the complaint process. A copy of the Fresno Unified School District’s UCP policy and complaint procedures shall be available free of charge and is available on the district's website.
Complaints may be filed anonymously. However, if you wish to receive a response to your complaint; you must indicate that a response is required and provide contact information. **Response requested?**

- **Yes**
- **No**

**Please check appropriate box and circle specific descriptor in the complaint description of the box you checked:**

A. [ ] Any complaint, by a student, employee, or other person participating in a district program or activity, alleging the occurrence of unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), in district programs and activities, including, but not limited to, those programs or activities funded directly by or that receive or benefit from any state financial assistance, based on the person's actual or perceived characteristics of race, color, ethnicity, national origin, immigration status, ancestry, age, creed, religion, political affiliation, gender, gender identity, gender expression, genetic information, mental or physical disability, sex, sexual orientation, marital status, pregnancy status, parental status, medical condition, military veteran status, or association with a person or a group with one or more of these actual or perceived characteristics or any other basis protected by law or regulation, in its educational programs or employment, or any other characteristic identified in Education Code 420 or 220, Penal Code 422.55, or Government Code 11135 or based on the person's association with a person or group with one or more of these actual or perceived characteristics, in any program or activity conducted by an educational institution, as defined in Section 210.3, that is funded directly by, or that receives or benefits from, any state financial assistance. (5 CCR 4610).

B. [ ] Any complaint alleging the district's noncompliance with the requirement to provide reasonable accommodation to a lactating student on school campus to express breast milk, breastfeed an infant child, or address other breastfeeding-related needs of the student (Education Code 222).

C. [ ] Any complaint alleging district noncompliance with requirements to provide a pregnant or parenting student the accommodations specified in Education Code 46015, including those related to the provision of parental leave, right of return to the school of previous enrollment or to an alternative education program, if desired, and possible enrollment in school for a fifth year of instruction to enable the student to complete state and Board-imposed graduation requirements (Education Code 46015).

D. [ ] Any complaint, by or on behalf of any student who is a foster youth as defined in Education Code 51225.2, alleging district noncompliance with any legal requirement applicable to the student regarding placement decisions; the responsibilities of the district's educational liaison to the student, the award of credit for coursework satisfactorily completed in another school, district, or country; school or records transfer; or the grant of an exemption from Board-imposed graduation requirements (Education Code 48645.7, 48853, 48853.5, 49069.5, 51225.1, 51225.2).

E. [ ] Any complaint by or on behalf of a student who transfers into the district after the second year of high school and is a homeless child or youth as defined in 42 USC 11434a, a former juvenile court school student currently enrolled in the district, a child of a military family as defined in Education Code 49701, or a migrant student as defined in Education Code 54441, or by or on behalf of an immigrant student participating in a newcomer program as defined in Education Code 51225.2 in the third or fourth year of high school, alleging district noncompliance with any requirement applicable to the student regarding the grant of an exemption from Board-imposed graduation requirements (Education Code 51225.1).

F. [ ] Any complaint, by or on behalf of a homeless child or youth as defined in 42 USC 11434a, a former juvenile court school student, a child of a military family as defined in Education Code 49701, a migrant child as defined in Education Code 54441, or a newly arrived immigrant student who is participating in a newcomer program as defined in Education Code 51225.2, alleging district noncompliance with requirements for the award of credit for coursework satisfactorily completed in another school, district, or country (Education Code 51225.1, 51225.2).

G. [ ] Any complaint alleging district noncompliance with applicable legal requirements of Education Code 52060-52077 related to the implementation of the local control and accountability plan (LCAP), including the development of a local control funding formula (LCFF) budget overview for parents/guardians (Education Code 52075).

H. [ ] Any complaint alleging noncompliance with requirements related to the development of a school plan for student achievement or the establishment of a school site council, as required for the consolidated application for specified federal and/or state categorical funding (Education Code 64000-64001, 65000-65001).
Uniform Complaint Procedures

I. [ ] I am filing a complaint alleging the district’s noncompliance with the Physical Education instructional minutes requirement for students in elementary school (Education Code 51210, 51222, 51223).

J. [ ] I am filing a complaint alleging the district’s noncompliance with Pupil Instruction: course periods without educational content or previously completed courses Any complaint alleging district noncompliance with the requirements of Education Code 51228.1 and 51228.2 that prohibit the assignment of a student in grades 9-12 to a course without educational content for more than one week in any semester or to a course the student has previously satisfactorily completed, without meeting specified conditions (Education Code 51228.3).

K. [ ] Any complaint alleging district noncompliance with the prohibition against requiring pupils to pay fees, deposits, or other charges for participation in educational activities (5 CCR 4610; Education Code 49010-49013).

   Name of activity: __________________________ Amount of fee, deposit, or charge $: __________________________
   School: __________________________ Name of person receiving fee: __________________________

L. [ ] Any complaint alleging district violation of applicable state or federal law or regulations governing any program subject to the UCP which is offered by the district, including: After School Education and Safety programs, adult education, agricultural career technical and vocational education, American Indian education centers and early childhood education program assessments, bilingual education, California Peer Assistance and Review programs for teachers, state and federal career technical and technical education and training programs, child care and development programs, consolidated categorical aid programs, Economic Impact Aid, English learner programs, the federal Every Student Succeeds Act, migrant education, Regional Occupational Centers and Programs, School safety plans, compensatory education, California State Preschool Programs, health/safety issues, and any other district-implemented state categorical program that is not funded through the local control funding formula pursuant to Education Code 64000. Please specify the program(s).

   Name of Program: __________________________ Alleged violation: __________________________

M. [ ] I am filing a complaint alleging retaliation against a complainant or other participant in the complaint process or anyone who has acted to uncover or report a violation subject to this policy.

***Note: For each box that you checked, please use this page to specifically describe the nature of your complaint. Be as factual and specific as possible. Complaints alleging unlawful discrimination, discriminatory harassment, intimidation, or bullying must be initiated no later than six months from the date when the alleged incident occurred or when the complainant first obtained knowledge of the facts supporting the alleged discrimination. A pupil fee complaint shall not be filed later than one year from the date the alleged violation occurred. Therefore, you must at least indicate the approximate date of the alleged violation. If the violation has occurred over a period of time or is continuing, please indicate the time period in question.***

Please describe your complaint providing specific examples. Be as specific as possible, giving date of incident, names and time. (If you need additional space, you may attach a separate sheet of paper to this complaint form).

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

REMEDY REQUESTED: What is the outcome you are seeking as the result of this complaint? (If you need additional space, you may attach a separate sheet of paper to this complaint form.)

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

File this form with, Constituent Services Office, 2309 Tulare Street, Fresno, CA 93721 or submit via fax (559) 457-3933 or email to constituent.services@fresnonified.org.
Within 60 calendar days following the receipt of the complaint, unless the complainant agrees in writing to an extension of time, a written report of the district’s investigation shall be completed.

Signature of Complainant: __________________________ Date: __________________________

Date Received: __________________________ Expected Response Date: __________________________

[ ] The complainant is open to an informal resolution of this complaint.
[ ] The complainant is not open to an informal resolution of this complaint.

Revised: June 10, 2022